

CLIFFORD PARISH COUNCIL

Minutes of Parish Councillors Extraordinary Meeting held on Friday 21st August 2020 at 10am remotely, via Zoom.

Present: David Jones (Chair), Will Bullough, Billie Cooper, Candia Compton, Margaret Davies. Also present: one member of the public and Emma Noble, Parish Clerk.

1. To receive apologies for absence – Martin Preece, Matthew Lloyd, David Morgan
2. To receive declarations of interest and written requests for dispensations – none received.
3. **Certificate of Exemption –**
 - a) To Consider the Certificate of Exemption - Having considered the criteria the Parish Council resolved that it was exempt and the chair signed the certificate of exemption.
4. **Internal Audit Report**
 - a) To consider the internal Audit Report – The Parish Council considered and noted the internal report.
5. **Annual Governance Statement**
 - a) To consider the Annual Governance Statement – The Parish Council considered the Annual Governance Statement confirming yes to all the criteria and authorising the chair to sign it.
6. **Accounting Statements**
 - a) To consider and approve the Accounting Statements – Having considered the accounting statements and variances the parish Council resolved to approve the statement of accounts and noted.
7. **Planning**
 - a) **To comment on applications to be determined by Herefordshire Council, Planning Consultation 202395** - The Parish Council noted the drainage assessment report was lengthy and had not been read in full due to the planning application only recently going live. At this was felt to be an important aspect to the planning application The Parish Council agreed to come back to the clerk via email with relevant comments. The closing date for comments is 9th September and the next parish council meeting is 10th September so an extension could be requested to allow for further discussion at the next meeting.
8. Finance
To consider payment of invoices
 - a) PFK Accountants invoice SB20194473 – admin charges 18/19 year end £48.00
This was ACTIONED.
 - b) HM Revenue £1.16 ref XA003543718668 PAYE submission
This was ACTIONED

Next meeting 10th September 2020 at 7pm – location to be confirmed

Meeting closed at 11.14am