

**Minutes of The Meeting of Parish Councillors on
Thursday 11th July at 7.00pm in Clifford Community Centre**

**Present: David Jones, Margaret Davies, Candia Compton, , Will Bullough,
Simon Forrester, Billie Cooper, David Morgan, Richard Mighall**

In attendance: Emma Noble- Parish Clerk, Jennie Hewitt,

1. **To receive apologies for absence** - Apologies were received from Martin Preece, **Matthew Lloyd**, John Neville, Fiona Witcher (West Mercia Police)
2. **To receive declarations of interest & written requests for dispensation** – no declarations were made and no written requests for dispensation were made.
3. **To approve minutes of last meeting of 12th June 2019**– the minutes were accepted and adopted by the Parish Council and signed by the Chair.

4. Open Session

4.1 *To receive a verbal report from West Mercia Police.* – Fiona Witcher sent her apologies.

4.2 *To receive a verbal report from the Ward Councillor.*

Ward Report Golden Valley North July 10

Clifford

- Our last meeting followed a training day an LGA training day.
- Since we spoke there have been Hereford local authority training on Finance (which I am going to get inside help on!) and ward councillors responsibilities in an emergency (local resilience training)
- Received a briefing in relation to 106 monies attached to the housing development in Cusop –it was here that I learnt that monies of this sort often affect the wider area and indeed some this money is I think being provided for Clifford Primary school for the canopy? Also for early years provision at the same school.
- I attended the launch of Herefordshire’s Cultural Strategy at the Courtyard. Herefordshire Cultural Partnership is a dynamic consortium of arts, culture and heritage groups, local government and businesses with a shared vision Their strategy is underpinned by ‘a place-based approach. By this we mean a person centred, bottom-up methodology that aims to meet the nuanced needs of the people of Herefordshire by sharing local knowledge and resources, and collaborating to gain insights into the area. By working with people who live and work in the area, we hope to gain a local perspective on Herefordshire’s cultural system, to build up an understanding of its cultural assets, and to highlight the strengths, capacity and knowledge of all those involved in the county’s cultural life.’ The approach of the

group is integrated and thorough and by acting as a hub for contributions from across the county they hope to make a successful bid to be city of culture 2021. So all you creatives in Clifford who wish to be included in a showcase bid the contact is: hello@herefordshireculturalpartnership.co.uk

- Currently a local bye election in the Whitecross area in Hereford so we are technically in purdah
- July 16th briefing in preparation for training in September re: Climate Emergency Declaration. The declaration, as I am sure you are all aware has implications across the board for the Core Strategy of the County and we hope to find good, practicable and innovative solutions for the county.
- I have made enquiries about the unfortunate scalping of the RVNR here in Clifford. This was a contractor error. However, on a positive note I have here an email from Clive Hall which speaks of the latest news re RVNR'S which is largely positive. Also a feedback from Pat Stirling who also met with Linzy Outtrim who reports that Balfour Beatty are keen to accommodate a different and more biodiverse management practice.
- Cllr Hewitt was subbed onto the Adult Health and Well Being scrutiny committee into amalgamation of Herefordshire CCG into one unified CCG to include Worcestershire, Redditch and Wyre forest. Enjoyed the process of probing and asking questions. Managed to get agreement that we would have a financial and service review of how the amalgamation affects provision in Herefordshire and that we would keep a Herefordshire CCG office and officers thus preserving a local presence.
- Attended a meeting re Tourism in Herefordshire delivered by an organisation called Mosaic. Herefordshire Sustainable Food and Tourism Partnership (HSFTP) , with the backing of Herefordshire Council have appointed The Mosaic Partnership to investigate the possibility of creating a Herefordshire Destination Business Improvement District (BID)

There is a survey for local businesses here:
<https://www.surveymonkey.co.uk/r/HSFTP2019A>

4.3 *To receive views on parish matters from local residents*

None received

4.4 *To receive verbal report from the Council's open Spaces Adviser*

Priory Wood Common

The Council confirmed that the area edged red on the map accompanying the Land Registry letter to the Council dated 25 June 19 were the only areas of Priory Wood Common for which the Council now sought ownership . However, the Council considered that it may

seek ownership of other parts of the Common in the future under another application. Richard M would advise the Land Registry accordingly.

It was noted that, contrary to the Scheme of Regulation for Priory Wood Common, vehicles continued to be parked overnight on the Common. The Council agreed that the Parish Clerk would write to Priory Wood residents reminding them of the Regulation and asking them to comply with it. Council members and Open Spacers Advisor to supply clerk with previous correspondence and postcodes for those addresses that are affected.

Action: PC members, OSA and Parish Clerk

It was noted that the vegetation on Orchard Common had been further damaged by building contractors.

The Council agreed that all of Barn Common and the two parts of Orchard Common should now be mown, if necessary by hiring and paying for a contractor. Candia C offered to progress.

A cheque for £24.89 was passed to the Secretary in respect of the annual wayleave payment received from Western Power Distribution for poles and stays on Chapel Common.

The Council agreed to reimburse £33 to Richard M in respect of his annual membership fee for the Open Spaces Society. He was given a cheque for this amount.

Priory Wood Common

The Land Registry has confirmed that the Council need take no action on the objection by a local resident to its claim for ownership of Orchard Common until it hears again from the Registry.

It was noted that heavy vehicles had driven over much of Orchard Common and flattened the vegetation.

Clifford Common

A small group of local residents met with a representative from the Hereford Wildlife Trust on 8 June to learn how to undertake and record a survey of wildlife on the Common. It was agreed that a survey would take place at periodic intervals until the end of the year. Recently erected bird boxes were inspected, and 5 thermal sheets were laid down to encourage reptiles – and notably grass snakes – to seek warmth and refuge under them.

- 4.5 To receive verbal report from the Council's Footpath Officer – no report submitted.

No report.

5. Finance

- 5.1 Payment of invoices – all agreed and paid
E Noble - Clerk Salary
Fencing post £28.80

- 5.2 To consider an internal auditor

The accounts are ready for an internal auditor. The clerk emailed a prospective contact re auditing the accounts but this did not proceed any further. CC will source another contact and pass on the details to the clerk. **Action: CC Parish Clerk**

- 6 To comment on applications to be determined by Herefordshire Council:

- 6.1 [P192167/F - Planning Permission](#) 25th June 2019
Land at Castlefield Inn Clifford Herefordshire HR3 5HB, Self-build dwelling and garage , Valid – **No outright objection was made but comments to be passed onto the planning were :-**
1. The need for another residence as the applicants already have a suitable dwelling.
2. That a condition be put in place to ensure that any future sale of the public house also includes the additional dwelling (should the application be successful) and that the two properties should not be sold off separately but as one complete listing.
- 6.2 [P192201/CD3 - Council Development Reg 3](#) 20th June 2019
Clifford Primary School Hardwicke Hereford Herefordshire HR3 5HA, Proposed external canopy., Valid – **No objections**
- 6.3 [P192009/XA2 - PP - Approval of details reserved by condition](#) 19th June 2019
Barn Conversion at Old Pontfaen Clifford Hereford HR3 5EW, Application for approval of details reserved by condition 5 of planning permission
- 6.4 [P192143/F - Planning Permission](#) 17th June 2019
Westbrook Court Westbrook Hereford , Variation of condition 2 of planning permission P180193/F (Proposed erection of 5 single bed holiday chalets and associated parking). To reduce the size of each holiday chalet. Valid **No objections made**
- 6.5 [P192010/XA2 - PP - Approval of details reserved by condition](#) 6th June 2019

Barn Conversion at Old Pontfaen Clifford Hereford HR3 5EW,
Application for approval of details reserved by conditions 3 4 & 5
attached to Listed Building Consent.

- 6.6 [P191985/FH - Full Householder](#) 5th June 2019
Allt Cottage Broadmeadow Lane Hardwicke Hay-On-Wye Hereford
Herefordshire HR3 5TA, Variation of Condition 2 Reference
182491/FH (Proposed construction of a single-storey extension) -
Amendments to plans. , Valid – ***Due to a conflict of interest William
Bullough left the room so the Parish Council members could
discuss this application. No objections were made and Will
Bullough was invited back into the room***
- 6.7 [P191862/F - Planning Permission](#) 4th June 2019
Land opposite The Farm Locksters Lane Clifford Herefordshire ,
Proposed self-build dwelling with garage and workshop , Valid –
**Objections were made and recorded with Herefordshire Council.
Please see attached sheet (Appendix A)**

6.8 To note planning decisions by Herefordshire Council:

No objections

7. Update on Verges

7.1 John Parrington – John Parrington is happy to cut verges as instructed
by the Parish Council between the months of April and September at the
agreed rate and will invoice accordingly.

7.2 Wildlife verges (update on meeting 9th July) DJ and WB met with Pat
Stirling and Linzy Outtrim. DJ will report back in September's meeting.

Commented [en1]:

8. Update on meeting with Paul Norris regarding highways – The Council
members had been emailed the documents showing that the hedges had
been cut where agreed during the meeting with DJ and CC. Paul Norris had
also spoken to his Powys counterpart with regards to cutting back hedges on
the Powys side so signs are not obstructed. (Hay bridge junction signage was
one noted to have poor visibility). Parish Clerk to look into possible RTO by
the school and report back to the Parish Council. **Action: Parish Clerk**

9. Speed Indicator Device update

9.1 To discuss quotes for renting and purchasing – quotes has been emailed
to members prior to the meeting. Parish Clerk to submit the report at a future
meeting. **Action: Parish Clerk**

10. Correspondence, HALC update - future HALC course information was emailed to member's.
11. Freedom of information request – Parish Clerk to submit the information as per request. **Action: Parish Clerk**
12. Any other Business - None raised
13. Date of next meeting September 12th 7pm

Meeting closed at 9.36pm

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